



OSSA 2017
15 to 18 March 2017

ACCOMMODATION RESERVATION FORM

How to make your reservation:

- Option 1** Fax the form on the reverse of this page to Group Reservations on **+27 (0) 11 780 7596**.
- Option 2** E-mail the form on the reverse of this page to **grpresv@za.suninternational.com**
- You will receive written confirmation of your booking within 24 hours

How to pay for your reservation:

Please note that FULL PREPAYMENT for any accommodation booked is required within 10 days of making your booking, alternatively your booking will be released.

Option 1: Credit Card

- Fax or email the credit card form on the reverse of this page to Group Reservations on **+27 (0) 11 780 7596** or to **grpresv@za.suninternational.com**.

Option 2: Direct Deposit

- If you do not have a credit card, you will be required to make an EFT or a cash deposit into Sun International's bank account within 10 days of making the reservation, alternatively your booking will be released.
- Fax your deposit slip to the Advance Deposit Manager at **+27 (0) 11 780 7168**.
- **Please include your reservation number and contact telephone number on the deposit slip.**

Banking Details:

- Sun International Limited c/o Local Advance Deposits
Standard Bank, Sandton Branch, 019205, Current Account
Account number: 02 267 1889

Terms and Conditions:

- Accommodation will be allocated on a 'first come, first served' basis.
- Please note that "split weekends" are not permitted.
- On arrival at your hotel, you will be required to provide a credit card guarantee or cash deposit, to cover charges you may incur over and above your accommodation.
- The rates quoted are net, per room, per night including Bed & Breakfast, tourism levy and 14% VAT.
- These rates are valid for the period of the **OSSA Congress 2017 only**.

Cancellations:

- A cancellation made 7 days prior to arrival date will entitle you to a full refund of the money's paid, upon written request faxed to the Advance Deposit Manager on **+27 (0) 11 780 7168**.
- A cancellation made within 7 days of arrival date will result in the forfeit of one night's accommodation including the relevant taxes.
- In the event of a "no-show" the full package price will be retained.
- **For sub blocks please see terms and conditions on your pro-forma invoice**



ACCOMMODATION RATE SCHEDULE

**Closing date for Accommodation Reservations:
1 February 2017**

LOCATION	ROOM TYPE	GROUP ID	RATES	
			Double	Single
BOADWALK HOTEL	LUXURY TWIN ROOM/KING/PARAPLEIC	OSSA2017	R 2379.00	R 2184.00
	SUPERIOR LUXURY ROOM		R 2888.00	R2693.00
	JUNIOR SUITE		R 3527.00	R 3332.00
	LUXURY SUITE		R 4625.00	R 4430.00
	PRESIDENTIAL SUITE		R 5779.00	R 5584.00

GUEST INFORMATION

GUEST INFORMATION (Please Print)					
Please read the terms and conditions and sign in the space provided below in acceptance thereof					
Surname		Name		Title	
Partner's Surname		Partner's Name		Title	
Postal Address					
				Postal Code	
Facsimile		Tel (B)		Tel (H) / Cellphone	
Email					
Arrival Date		Departure Date			
Group ID					
Special Requests / Instructions?					
Guest Signature		Name			

AUTHORISATION FOR USE OF CREDIT CARD

I, Mr./s _____ hereby give authorisation to **SUN INTERNATIONAL** to

DEBIT my credit card for the amount of R_____

(amount in words)_____

This amount is for accommodation PRE- payment/s for the following reservation/s:

CARD TYPE: _____ EXPIRY DATE: _____ CVC AUTH No (3 digits)_____

CARD NUMBER: _ _ _ _ _

CARD HOLDERS FULL NAME: _____

CARD HOLDERS I.D NUMBER : _____

CONTACT TELEPHONE NUMBERS: TEL: _____ CELL: _____

EMAIL ADDRESS: _____

COMPANY NAME: _____

POSTAL ADDRESS: _____

CARD HOLDERS SIGNATURE: _____ DATE: _____

Please fax or mail completed details to Group Reservations on Fax **+27 (0) 11 780 7596** or grpresv@za.suninternational.com.

It remains the responsibility of the Card Holder to verify if this authorisation has been received and processed onto the correct reservation.

Reservations where card payments been declined by Card Division, will be cancelled.

Cancellation of reservation made 7 days prior to arrival date will entitle you to a full refund of the moneys paid, upon written request faxed to the Advance Deposit Manager on **+27 (0) 11 780 7168**

Cancellation of reservations made within 7 days prior to the arrival date will result in a cancellation fee of the first nights accommodation being charged.

Thanking you

CHANTAL GELDENHUYS
ADVANCE DEPOSIT MANAGER